

### Entrance test

An entrance test will take place at the ICARE campus on July 11, 2011. The selection will be based on a composite score comprising the written test grade, the group discussion grade and the personal interview grade.

### Admission procedure:

The list of selected candidates will be displayed on the LVPEI website. An intimation and acceptance letter will also be sent informing successful candidates about the admission date. Candidates are required to bring the intimation letter along with the signed acceptance letter for admission on this date.

### Course fee:

Upon admission, the candidate will have to pay ₹ 20,000. The entire fee amount of ₹ 80,000 can be paid in four installments, at the beginning of each module. If the candidate discontinues the course, the course fee will not be refunded.

Category	Amount in Indian Rs.
Course fees	50,000
Food expenses (subsidised)	10,000
Accommodation expenses	13,000
Transport	3,200
Study materials & library usage	3,800
Total	80,000

### SHORT-TERM COURSE

A short-term course in the form of a single module or a customized course of selected modules can be offered to practising professionals and doctors interested in undergoing training on a given aspect of eye health management. A request in this regard can be sent to the secretary of ICARE. The course fee will be ₹ 20,000 per module.



## Diploma in Eye Health Management



*A program offered by the International Centre for Advancement of Rural Eye care*

LV Prasad Eye Institute, Hyderabad



### International Centre for Advancement of Rural Eye care

LV Prasad Eye Institute  
Kismatpur Campus, Don Bosco Nagar Post Office  
Near Kali Mandir (Hyderabad - Vikarabad Highway Road)  
Hyderabad 500086, Andhra Pradesh, India  
Tel: 91 40 30615678, Fax: 91 40 24011293

LV Prasad Eye Institute (LVPEI), located in Hyderabad, India, is a world-class eye hospital and a world-renowned centre for research, training and rehabilitation. Since its establishment in 1987, the Institute has grown into a Centre of Excellence in the field of the eye health. Today, LVPEI is a World Health Organization Collaborating Centre for the Prevention of Blindness and develops eye health models for the underserved population of the developing world.

In the pursuit of excellent and equitable eye care delivery, LVPEI realized early on that building human resources is vital to increasing the reach of eye care services. Therefore, LVPEI started training programs for all cadres of eye care professionals. The 'Diploma in Eye Health Management' program, which has been running successfully for a decade is one such initiative.

### Course goal

To impart training in comprehensive eye health management and enable administrators to efficiently and effectively manage resources and provide comprehensive eye care to all.

### The course aims to:

- help trainees acquire an in-depth understanding of the principles of health care management, underpinning the various systems and processes used in an eye hospital;
- provide practical exposure and an opportunity to apply these principles in the day-to-day management of an eye care hospital;
- encourage active participation in various aspects of eye care service delivery; and
- equip trainees to efficiently and effectively manage an eye care hospital on their own.

### Course structure

The one year program has five modules. Each module begins with classroom-based theory lessons, followed by a practical internship in the same area at a tertiary centre and/or secondary centre for 45-60 days. After the completion of the internship, a detailed review and evaluation of the students will be conducted for each module.

Module	Course title	Content	Duration
<b>First Module</b> Introductory Course	DEHM - 001	<ol style="list-style-type: none"> <li>1. Introduction to hospitals</li> <li>2. Anatomy of the eye, common eye conditions and hospital terminologies</li> <li>3. Basic Computer usage</li> <li>4. Language and communication</li> <li>5. Basic principles of hospital management</li> <li>6. Observation visits to a tertiary eye hospital, a rural eye hospital, vision centers and a general hospital</li> </ol>	1 month
<b>Second Module</b> Clinical Services - I	DEHM - 002	<ol style="list-style-type: none"> <li>1. Outpatient services</li> <li>2. Inpatient services</li> <li>3. Operation theatre management</li> <li>4. Patient counseling</li> </ol>	2 months
<b>Third Module</b> Support Services - I	DEHM - 003	<ol style="list-style-type: none"> <li>1. Medical records department</li> <li>2. Pharmacy, optical &amp; cafeteria services management</li> <li>3. Quality management</li> <li>4. Eye bank, sight enhancement and rehabilitation</li> </ol>	2 months

<b>Fourth Module</b> Support Services - II	DEHM - 004	<ol style="list-style-type: none"> <li>1. Procurement and purchase management</li> <li>2. Stores and inventory management</li> <li>3. Accounts and finance management</li> <li>4. Biomedical engineering and facilities management</li> </ol>	3 months
<b>Fifth Module</b> Support Services -III	DEHM - 005	<ol style="list-style-type: none"> <li>1. Housekeeping services</li> <li>2. Marketing and public relations</li> <li>3. Community outreach services management</li> <li>4. General administration</li> </ol>	2 months
		Hospital posting and Dissertation	2 months

### Final placements

Depending on the performance of the individual student and the requirement of LVPEI some students may be retained as administrators for LVPEI's partner centers and/or other centers in the state of Andhra Pradesh. Such postings may be either in secondary or tertiary centers in rural or urban areas.

## APPLICATION PROCEDURE

### Eligibility

Any graduate in any discipline is eligible to apply.

**Application form:** The prescribed application form and brochure can be obtained from the Secretary, International Centre for Advancement of Rural Eye care (ICARE), LV Prasad Eye Institute, or it can be downloaded from the LVPEI website at [www.lvpei.org](http://www.lvpei.org).

The completed application or a request letter for an application form should be mailed to the address below and accompanied by a Demand Draft for ₹ 100 (processing fee) drawn in favour of "Hyderabad Eye Institute" and payable at Hyderabad. It should be accompanied by an A/4 size self-addressed cloth-lined envelope, superscribed, "Application for Admission to the Diploma in Eye Health Management Program (2011-2012)."

**Submission of application forms:** The completed application form should be accompanied by the above specified Demand Draft, with the candidate's name, address, telephone no. (with STD code) written behind the Demand Draft. The application & Demand Draft should be sent to the address below by registered post/ speed post/courier.

### Secretary

International Centre for Advancement of Rural Eye care  
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Kismatpur Campus, Don Bosco Nagar Post Office  
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Applications can also be submitted in person at ICARE. LVPEI is not responsible for applications sent/delivered without ensuring proper receipt.

**APPLICATION DEADLINE: JUNE 30th of every year**