

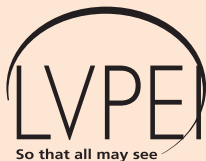
Postgraduate Diploma in Hospital Management

Focusing on Eye Health Management



A program offered by

**International Centre for Advancement of Rural Eye care
LV Prasad Eye Institute, Hyderabad**



LV Prasad Eye Institute, located in Hyderabad, India, is a world-class eye hospital and research, training and rehabilitation centre. Since its establishment in 1986, LVPEI has grown into a Centre of Excellence in the field of eye health. Today, LVPEI is a World Health Organization Collaborating Centre for Prevention of Blindness, developing eye health models for underserved areas in the developing world.

In the pursuit of excellent and equitable eye care delivery, LVPEI realized early on that building human resources was vital for widening the reach of eye care services. Therefore, it started training programs for all cadres of eye care professionals, one of them being the 'Diploma in Eye Health Management Program' which has been running successfully for a decade is now renamed as 'Postgraduate Diploma in Hospital Management (PDHM)'.

Program goal

To impart training in comprehensive eye health management to enable administrators to efficiently and effectively manage resources to provide comprehensive eye care to all.

The program aims to

- help trainees acquire an in-depth understanding of the principles of management, which underpin various processes in a hospital;
- provide practical exposure so that they can apply these principles in the day-to-day management of an eye care set-up;
- encourage active participation in various aspects of eye care service delivery;
- promote critical and innovative thinking; and
- equip trainees to efficiently manage an eye care facility on their own.

Program structure

The 1-year program will have four modules. Each module will be equally divided into classroom-based theory lessons (3-4 weeks), followed by practical internship in the same area at LV Prasad Eye Hospital for an equal duration.

MODULE	COURSE TITLE	CONTENT
First module (Introductory Courses)	DEHM-001	Introduction Language and communication Computer basics About the course Introduction to a general hospital and an eye hospital Anatomy and physiology of the eye with common eye conditions Hospital management principles and practice
	DEHM-002 1st Internship	
Second module (Clinical Services)	DEHM-003	OPD Services
	DEHM-004	Counseling
	DEHM-005	Admission and Discharge
	DEHM-006	Inpatient Department
	DEHM-007	Operating Room
	2nd Internship	

Third module (Support Services - I)	DEHM-008 DEHM-009 DEHM-010 DEHM-011 DEHM-012 3rd Internship	Accounts Eye Bank and Centre for Sight Enhancement Procurement and Purchase Management Stores and Inventory Management Medical Records Department
Fourth module (Supportive Services - II)	DEHM-013 DEHM-014 DEHM-015 DEHM-016 4th Internship Satellite centre posting Dissertation	Human Resource Management Security, fire-fighting and cafeteria Rehabilitation and community eye health Housekeeping, property maintenance, biomedical waste management, biomedical engineering and general administration

Final placements

Most of the students, after completing the program, have been retained by LVPEI as administrators for its various partner and satellite centres across the state of Andhra Pradesh.

This is, of course, based on their academic performance.

Application Procedure

Eligibility

A graduate in any discipline.

Application form

The prescribed application form and brochure can be obtained from the Secretary, International Centre for Advancement of Rural Eye care (ICARE), LVPEI, or downloaded from the LVPEI website: www.lvpei.org.

The downloaded application or a request letter for the application form should be filled in and mailed to the secretary, accompanied by a Demand Draft for Rs. 100/- as processing fee, drawn in favour of Hyderabad Eye Institute, payable at Hyderabad. It should be accompanied by an A/4 size self-addressed cloth-lined envelope, superscribed, 'Application for admission to the Postgraduate Diploma in Hospital Management Program (2010-2011)'.

Submission of application form

The duly filled-in application form should be accompanied by the Demand Draft, with the candidate's name, address, telephone no. (with STD code), written on the reverse of the DD. It should be sent to the address for correspondence by registered post/ speed post/courier.

Applications can also be submitted in person, against proper receipt. The Institute will not be responsible for applications sent/delivered without taking a proper receipt.

Last date for submitting applications: 5.30 pm on July 1, 2010

Entrance test

The entrance test will take place at ICARE campus on July 17, 2010.

The selection will be based upon a composite score in the written test, group discussion and personal interview.

Admission procedure

The list of selected candidates will be displayed on the LVPEI website. An intimation and/or acceptance letter will also be sent informing them of the admission date. Candidates are required to bring the intimation letter along with the signed acceptance letter for admission on this date.

Program fee

The fee amount may be paid in four installments, at the beginning of each module. If the candidate discontinues the course, the course fee will not be refunded.

Category	Amount in Indian Rs.
Program fees	50,000
Food expenses (subsidized)	10,000
Accommodation expenses	13,000
Transport	3,200
Study material & library usage	3,800
Total	80,000

Note: Agencies sponsoring candidates are required to pay an additional Rs. 24,000 per candidate. This amount is to be paid upon selection.

SHORT-TERM PROGRAM

A short-term program in the form of a module or specific course can be offered to practising professionals and doctors, who are interested in undergoing training on a given aspect of eye health management. A request for this can be sent to the Secretary, ICARE, LVPEI, Hyderabad, at any time of the year. The program fee will be on a per module basis, i.e., Rs. 26,000 per module. Candidates interested in a specific module can request for details of the fee structure from the address given below.

Address for correspondence

Secretary
International Centre for Advancement of Rural Eye care
L V Prasad Eye Institute
Kismatpur Campus
Don Bosco Nagar Post Office
Near Kali Mandir
Hyderabad - 500 086
Andhra Pradesh, INDIA
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